

DEAN G. COUTRIS, CPA, MBA

EDUCATION

University of Houston, Houston, TX

Master of Fine Arts – Theatre

May 2019

- Completed the Professional Actor Training Program

The University of Akron, Akron, OH

Master's of Business Administration

December 2013

- Overall GPA: 3.878/4.00; Dean's List 7 consecutive semesters

Walsh University, North Canton, OH

Bachelor of Arts in Accounting

May 2005

- Honors: Graduated Magna Cum Laude
- Overall GPA: 3.80/4.00; Dean's List 8 consecutive semesters

CERTIFICATIONS CPA, MARCH 2008 (INACTIVE 2019)

RELATED EXPERIENCE

Reproductive Gynecology, Inc., Akron, OH

October 2014 – July 2017

Staff Accountant

- Perform daily accounts payable functions, bank reconciliations, and journal entries.
- Balance intercompany asset and liability accounts.
- Prepare monthly financial reports for partner allocations of profits and losses.
- Maintain fixed asset and depreciation schedules.
- Analyze outstanding patient receivables balances and determine best methods for collection.

Ealy & Associates, LLC, Hudson, OH

March 2014 – October 2014

Staff Accountant

- Performed monthly bookkeeping functions for clients such as recording revenue, expenses, reconciling bank statements, and posting journal entries.
- Reviewed monthly balance sheets and income statements for any unusual activity.
- Communicated with clients periodically - requested information, and discussed general business activity.
- Prepared federal, state, and local taxes for corporations and individuals; also prepare payroll taxes for corporations.

Canton Players Guild, Canton, OH

April 2013 – February 2014

Financial Manager

- Performed daily bookkeeping functions such as cash receipts and cash disbursements, billing, and reconciling cash balances.
- Processed payroll for all employees, enter bills into Quickbooks for accounts payable, post general journal entries.
- Reconciled box office revenue reports.

The University of Akron, College of Business Administration, Akron, OH

January 2012 – June 2013

Graduate Assistant

- Advised undergraduate students (business and non-business) about course, major and career selections
- Participated in the orientation process for newly admitted students
- Prepared admissions and internship data tables for administrative review, perform various administrative processes for the undergraduate advising office
- Became knowledgeable about the academic requirements students need to meet in order to graduate from the University of Akron

Capitol Grill, Youngstown, OH

Assistant Manager

April 2011 – April 2012

- Performed day-to-day food preparation and early restaurant set-up
- Confirmed food and supply deliveries; analyzed product costs; trained employees, resolved employee and customer conflicts.

LaSalle Hotel Properties, Bethesda, MD

Senior Accountant

October 2010 – April 2011

- Prepared monthly closing of the books and balance sheet reconciliations for four hotel properties
- Posted journal entries to record accounting activity on a monthly basis, (revenue, depreciation, interest expense, amortization, bank and legal fees, insurance, real estate taxes, etc.)
- Reviewed capital expenditure requests from the hotel management and determined proper capitalization of costs, Assisted in the acquisition process of a hotel property;
- Prepared workpapers for deferred tax assets and liabilities, as well as taxes paid and accrued for entire taxable year, and drafted Form 10-K footnote disclosures for Income Taxes.

Bruner-Cox LLP, Canton, OH

Senior Associate – Tax

November 2007 – May 2010

- Completed C and S Corporation, partnership, not-for-profit and individual tax returns, including consolidated corporate returns, multi-state returns, property tax returns, and various city tax returns
- Reviewed and prepared complex FAS 109 analyses for deferred tax assets and liabilities
- Attained knowledge of tax issues within industries
- Researched various tax issues and completed tax projects using various research resources
- Assisted numerous clients reduce or negate significant penalties and interest imposed by the IRS, Department of Labor and other government agencies
- Drafted financial statement footnote disclosures of deferred tax assets and liabilities

Staff Accountant – General Services (Accounting and Audit)

August 2005 – November 2007

- Strong experience in financial accounting and reporting matters and tax compliance requirements of not-for-profit clients and employee benefit plans
- Strong finance and analytical skills and a good concept of accounting and control principles
- Planned and performed audits of companies, including developing and implementing the audit plan, monitoring engagement budgets, testing of internal controls, and working in tandem with project leaders, managers, partners and clients
- Performed the role of audit lead on Employee Benefit Plan audits
- Prepared financial statements and notes to financial statements for clients
- Proficient in researching and keeping abreast of industry conditions, including accounting pronouncements and client related issues

Internship – Tax

January 2005 – April 2005

- Completed individual, C and S Corporation, and partnership tax returns

COMPUTER SKILLS

Microsoft Office, QuickBooks, Lotus Notes, ProSystems, Creative Solutions, BNA Fixed Assets, IDEA, Caseware Working Papers, Adobe, CCH Tax Research Network, Oracle Peoplesoft, Nolij Solutions

AFFILIATIONS

- Sigma Beta Delta International Business Club (Member, 2005 - Present)
- Business and Communications Club (Member, 2002 - 2005)
- Ohio Society of CPAs (Member, 2005 – 2010)
- US Chamber of Commerce (Member, 2006 – Present)
- Assistant Coach of church youth-group basketball team (2006-2009)
- Players Guild of Canton, Ohio (Member, 2010)